

HELPSTON PARISH COUNCIL

AGENDA — Monday 8 June 2026

To: All members of the Council

You are hereby summoned to a **Meeting of Helpston Parish Council** to be held on **Monday, 8 June 2026, at 7.30 pm** in the **Village Hall**. Three members are required for a quorum.

Members of the public and press are welcome to attend and should refer to the Parish Noticeboard for procedures. This is a meeting of the elected Councillors, so members of the public should therefore be aware that, unless the Chairman has adjourned the Council's meeting, they have no statutory entitlement to speak.

Please note that an **audio recording of the meeting is made** to help ensure accurate minutes are produced.

Tony Henthorn (Clerk and RFO)

Ordinary Meeting of the Parish Council

26.077 **1. Attendance and Apologies for Absence**

26.078 **2. Public Forum**

The meeting will be adjourned to allow members of the public to address the Council.

26.079 **3. Declarations of Interest**

To receive declarations of interest under the Localism Act 2011.

26.080 **4. Co-option to Fill Casual Vacancies**

To consider applications received for co-option to Helpston Parish Council and, if appropriate, to RESOLVE to appoint candidate(s) to the current vacancies.

- 4.1 Candidate introductions (if attending)
- 4.2 Co-option vote(s)
- 4.3 Signing of Declaration of Acceptance of Office

26.081 **5. Confirmation of Previous Minutes** To approve the Minutes of the Ordinary Meeting held on 11 May 2026 as a true and accurate record.

26.082 **6. Matters Arising from Previous Minutes** (no decisions permitted)

6.1 Microphone / Audio System Installation

26.083 7. Planning Applications Received

To consider planning applications received since the previous meeting and any other planning matters requiring consultation responses.

26.084 8. Planning — City Decisions

To note planning decisions notified by Peterborough City Council.

26.085 9. Finance and Governance

9.1 Receipts and Payments: To RESOLVE to approve payments, receipts and bank reconciliation – see Appendix

9.2 AGAR Update: To note completion/submission timetable and Exercise of Public Rights arrangements.

9.3 Insurance / Asset Register Cross-Check — Progress Update

Brief holding update only — defer substantive review to July.

26.086 10. Traffic Survey Update

26.087 11. Reports

11.1 Chair's Report (brief verbal update only if required)

11.2 Clerk's Report (operational updates only)

26.088 12. Correspondence

12.1 Good Neighbours Rural Peterborough.

26.089 13. Items for future Agenda

Likely July items:

- Equality Policy
- Health & Safety Policy
- Safeguarding Policy
- Revised Complaints Procedure
- Revised Business Continuity Plan
- Asset ownership/insurance review
- Village green/heritage asset review
- Traffic and highways matters
- Training & Development Policy

26.090 14. Date of Next Meeting: Monday 6 July 2026 — Helpston Village Hall — 7.30 pm

Appendix 9.1 Receipts and Payments scheduled or paid since the last meeting (May 11)

<u>Receipts:</u>	No Receipts in period
<u>Payments:</u> Staff Costs	Clerk salary for May
	Clerk expenses for May £44.27
	Clerk HMRC May PAYE

Council costs paid since 30/4/26:

1/5/26	Somerset Web Services	£68.40
11/5/26	Scribe Subscription	£92.40
13/5/26	Ionis Cloud Subscription	£12.00

Bank Balance as at 30 April 2026: **£49,993.12**
Bank Balance as at 28 May 2026: **£48,602.05** (*Variance: -£1,391.07*)

Appendix 7 Pending Planning Matters:

7.1 23/00118/OUT – Land to the South of West Street.