

HELPSTON PARISH COUNCIL

AGENDA — Monday 6 July 2026

To: All members of the Council: You are hereby summoned to a **Meeting of Helpston Parish Council** to be held on **Monday, 6 July 2026, at 7.30 pm** in the **Village Hall**. Three members are required for a quorum. Members of the public and press are welcome to attend and should refer to the Parish Noticeboard for procedures. This is a meeting of the elected Councillors, so members of the public should therefore be aware that, unless the Chairman has adjourned the Council's meeting, they have no statutory entitlement to speak. Please note that an **audio recording of the meeting is made** to help ensure accurate minutes are produced. **Tony Henthorn (Clerk and RFO)**

Ordinary Meeting of the Parish Council

26.090 **1. Attendance and Apologies for Absence**

26.091 **2. Public Forum**

The meeting will be adjourned to allow members of the public to address the Council.

26.092 **3. Declarations of Interest**

To receive declarations of interest under the Localism Act 2011.

26.093 **4. Confirmation of Previous Minutes**

To approve the Minutes of the Ordinary Meeting held on 8 June 2026 as a true and accurate record.

26.094 **5. Matters Arising from Previous Minutes** (for information only, no decisions permitted)

5.1. Actions arising from June 8 meeting

26.095 **6. Governance and Policy Review**

6.1 Equality & Diversity Policy

6.2 Health & Safety Policy

6.3 Complaints Procedure

6.4 Business Continuity Plan

26.096 **7. Asset and Insurance Review**

7.1 Asset Register / Insurance Cross-Check

To review the Council's asset register, insurance schedule and related responsibilities and determine any actions required.

26.097 **8. Planning Applications Received**

To consider planning applications received since the previous meeting and note any other planning matters. *See Appendix 8*

8.1. 26/002445/HHFUL Single storey rear/side extension and internal alterations, alterations to elevations including replacement windows and installation of timber cladding at 4 The Nook, Helpston PE6 7DN

26.098 **9. Planning — City Decisions**

To note planning decisions notified by Peterborough City Council.

9.1. 26/002418/NONMAT for 23/00488/FUL at 16 Heath Road, Helpston PE6 7EG.

Determined

9.2. 26/002192/LBC at 14 Maxey Road, Helpston, PE6 7DP. **Permitted**

9.3. 26/002202/DISCHG for Discharge of conditions pursuant to planning permission 25/01395/HHFUL at 15 West Street, Helpston PE6 7DU **Determined**

9.4. 26/002231/DISCHG for Discharge of conditions pursuant to planning permission 25/01396/LBC at 15 West Street, Helpston PE6 7DU **Determined**

26.099 **10. Finance and Governance**

10.1 To approve the schedule of payments. *See Appendix 10*

10.2 Budget Monitoring — Quarter 1 Review

10.3 Reserves / Earmarked Reserves Update

10.4 Banking Arrangements Update

10.5 To consider adopting quarterly financial monitoring reports from July 2026

26.100 **11. Working Group and Project Reports**

11.1 Environment and Fly-tipping Working Group

To receive an update following the informal member meeting held in May 2026 and to consider potential initiatives relating to fly-tipping deterrent measures, bulky waste collection schemes, hotspot monitoring, and future working group arrangements.

11.2 Highways and traffic matters

To receive updates and consider current matters relating to highways, traffic management and rural connectivity, including:

- Lolham Crossings consultation and campaign preparations
- Traffic survey and congestion monitoring updates
- Speedwatch and traffic monitoring initiatives
- Rat-running and highway safety concerns
- Related liaison with Peterborough City Council and partner organisations

26.101 **12. Tennis Club Access Steps and Cycle Parking**

12.1 Tennis Club Access Improvement Proposals - To consider the draft proposals for improved access steps and associated cycle parking at the Tennis Club, review the indicative design options, determine the Council's preferred direction, agree any amendments, and authorise engagement with Peterborough City Council's Heritage Officer prior to obtaining formal quotations.

- 26.102** **13. Correspondence**
 13.1 Tree Safety Inspection – Helpston Cemetery. To consider correspondence regarding potential tree-surgery works within Helpston Cemetery and determine any required actions.
- 26.103** **14. Items for Future Agenda**
 Members may suggest items for consideration at future meetings. No decisions can be taken under this item
- 26.103** **15. Date of Next Meeting**
 Monday 7 September 2026 — Helpston Village Hall — 7.30 pm

Appendix 10 **Receipts and Payments scheduled or paid since the last meeting**

Receipts:

Precept:	NIL
Church Clock Service Contribution:	£127.00
Total Receipts:	£127.00

Payments: Staff Costs Clerk salary for June

Clerk expenses for June	£44.27
Clerk HMRC June PAYE	
Contractor Payments June	

Council costs paid since 13/5/26:

31/5/26	Village Hall Hire	£18.00
1/6/26	Somerset Web Services	£68.40
8/6/26	Smith's of Derby, Church Clock Service	£304.80
11/6/26	Scribe Subscription	£92.40
11/6/26	Ionis Cloud Subscription	£12.00
23/6/26	Cemetery Water Rates	£19.17

Bank Balance as at 28 May 2026: **£48,602.05**

Bank Balance as at 23 June 2026: **£46,832.51** (*Variance: -£1,769.54*)

Appendix 8 **Pending Planning Matters:**

8.1 23/00118/OUT – Land to the South of West Street.

8.2 26/002111/CTR – 4 West Street.

8.3 26/002165/LBC – 2 Broadwheel Road.

