

HELPSTON PARISH COUNCIL

AGENDA - Monday 14 September 2026

To: All members of the Council: **You are hereby summoned to a Meeting of Helpston Parish Council** to be held on **Monday 14 September 2026, at 7.30 pm** in the **Village Hall**. Three members are required for a quorum. Members of the public and press are welcome to attend. This is a meeting of the elected Councillors; unless the Chair adjourns the meeting, members of the public have no statutory entitlement to speak. An audio recording is made to assist preparation of accurate minutes. **Tony Henthorn (Clerk and RFO)**

Ordinary Meeting of the Parish Council

26.111 1. Attendance and Apologies for Absence

26.112 2. Public Forum

The meeting will be adjourned for up to 10 minutes, unless the Chair extends it. A member of the public should not speak for more than three minutes.

26.113 3. Declarations of Interest

To receive declarations of interest under the Localism Act 2011 and consider any written requests for dispensations.

26.114 4. Confirmation of Previous Minutes

4.1 To approve the Minutes of the Ordinary Meeting held on 6 July 2026 as a true and accurate record.

4.2 To approve the Minutes of the Extraordinary Meeting held on 7 September 2026 as a true and accurate record.

26.115 5. Matters Arising from Previous Minutes

To receive an update on completed and outstanding actions from the meetings held on 6 July and 7 September 2026. This item is for information only; no decisions will be taken.

26.116 6. Governance and Policy Review

6.1 Health & Safety Policy 2026 - to consider the amended Version 3 following the July review and resolve whether to adopt it.

6.2 Complaints Procedure and Unreasonable Complainant Behaviour Policy 2026 - to consider the amended policy following the July review and resolve whether to adopt it.

26.117 7. External Audit 2025/26

To receive and consider the external auditor's report and certificate for the year ended 31 March 2026 and to note publication on 24 August 2026 of the Notice of Conclusion of Audit and certified AGAR.

26.118 8. Finance and Employment

8.1 To approve the schedule of payments, including the statutory external audit fee of £252.00. See Appendix 8.

8.2 To receive an update on current banking arrangements and note any material financial matters arising since the July meeting.

8.3 To note the 2026/27 NJC national salary award and authorise its implementation from 1 April 2026.

26.119 9. Planning Applications Received

To consider any planning applications listed in the final published agenda and determine the Council's response.

26.120 10. Planning - City Decisions

To note decisions notified by Peterborough City Council since the previous Ordinary Meeting.

10.1 26/002574/CTR - works to Leylandii at 3 Clare Court, Helpston. Permitted 14 August 2026.

10.2 26/002445/HHFUL - single-storey rear/side extension and associated alterations at 4 The Nook, Helpston. Permitted 11 August 2026.

26.121 11. Temples Court and Crossberry Way Green Space - Proposed Acquisition

To consider the report and then to resolve for “HPC to complete the acquisition of the green space between Temples Court and Crossberry Way to Parish Council ownership for £1 from The Untypical Group”, allowing the chair and clerk to appoint solicitors to complete the transfer.

26.122 12. Working Group and Community Safety Updates

12.1 Environment and Fly-tipping Working Group - to receive an update from Cllrs Bradley and Ratnett on establishment of the Group and determine any further action required.

12.2 To note receipt of Tina Humphries' letter resigning as Helpston Speedwatch Co-Ordinator; agree arrangements to recruit a replacement and receive the handover

26.123 13. Peterborough Local Plan - Evidence and Next Steps

Consider the evidence questions and action schedule arising from the Extraordinary Meeting held on 7 September, allocate responsibilities, and agree target dates. Specifically, around:

- workstreams: railway/transport and wastewater, supported by housing scale and cumulative impact, education and Neighbourhood Plan consistency.
- Resident communications
- External support/assistance.
- Future diary dates.

26.124 14. Correspondence

14.1 Good Neighbours Rural Peterborough - to note continuation of the free service.

14.2 To receive and consider any other significant correspondence not included elsewhere on the agenda.

26.125 15. Items for Future Agenda

Members may suggest items for consideration at a future meeting. No decisions can be taken under this item.

26.126 16. Dates of Next Ordinary Meetings

Monday 12 October 2026 and Monday 2 November 2026 - Helpston Village Hall - 7.30 pm.